

Waddington Parish Council

Clerk: Becky Moon

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Monday 12th June 2023 at 7:30pm in the Refectory meeting room at St Helen's Church
Waddington

Minutes

Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes are usually posted on the website for expedience before they have been officially approved and signed off at the next WPC meeting.

1.	Introduction	Attachments
	Chair Cllr Rattigan welcomed everyone to the meeting	
2.	Attendance and Apologies for absence	
	The attendance of – Chair Cllr John Rattigan, Cllr Roy Edmondson, Cllr Sarah Bolton, Cllr Liz Cox and Cllr Cathie Melvin was recorded. Apologies received from Cllr Richard Harrison and Cllr Alan Coar were accepted Also in attendance Clerk & RFO and 3 members of the public	
3.	Declarations of interest	
	A declaration of interest with regard to Cuttock Clough planning permission and allotments was received from Cllr Sarah Bolton. A friendship and family connections meant the Cllr was unable to be included in discussion or vote.	
4.	Public Participation (max 5 mins per person)	
	<p>1. Update from volunteers on Duck Race and Scarecrow. The lead volunteer of the Duck Race informed the Members there were concerns that not enough volunteers would be available for the day. The road closure had been submitted to RVBC and sponsorships had been going well.</p> <p>The Chair closed the public session.</p>	
5.	Minutes of previous Meeting	
	RESOLVED – The accuracy of the minutes of the Waddington Parish Council meeting held on Monday 15th May 2023 were agreed upon and signed by the Chair	5/1/01
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	

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	The council thanked resident Chris Sullivan for his contribution and assistance at the Fun Day.	
7.	Planning Applications	
	<p>3/2023/0069 09/05/2023 Development Description: Change of use of land for the temporary siting of one two-bed residential caravan and erection of two modular units comprising of workshop and store to be clad in timber. Applications for full consent</p> <p>Development Address: Wetters Bridge Plantation Twitter Lane Waddington BB7 3LG</p> <p>Member discussed concerns about the planning application as some of the land is within the Parish. RESOLVED - Comments and concerns are to be sent to submitted to RVBC within the week</p> <p>Planning Application No: 3/2023/0339 Grid Ref: 372616 445895 Proposal: Proposed change of use of the annex to use as a holiday cottage, minor changes to external fenestration and conversion of garage to a lounge. Location: Annex at Cuttock Clough House Mill Lane Waddington BB7 3JJ</p> <p>Members discussed the planning application after additional information had been received. RESOLVED – Comments and concerns to be sent to RVBC as a matter of urgency as date has lapsed.</p>	<p>Planning apps circulated to Cllrs between meetings.</p> <p>7/1/02</p> <p>7/2/03</p>
8.	Haweswater Aqueduct Resilience Programme (HARP)	
	<p>To receive and note any updates.</p> <ul style="list-style-type: none"> Newton Parish Council letter update Members discussed a recent letter of no confidence sent to RVBC regarding the handling of the HARP project and RVBC refusal to add the project to the Parish Liaison Committee meeting. <p>RESOLVED – Chair and Clerk to work on a letter of No</p>	

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	<p>Confidence which needs to be sent to the leader of RVBC, CEO, Head of Planning and other relevant department heads.</p> <p>Members noted that there has not been any communication regarding the calling in to The Secretary of State. Members considered and discussed sending further comments about the HARP project following the previous meeting's Public Participation.</p> <p>RESOLVED – Cllr Melvin to prepare a communication to be consider and sent to United Utilities and RVBC.</p>	<p>8/1/04</p> <p>8/2/05</p>												
9. Updates from Committees														
	<p>Staff Working Party – update by Cllr Rattigan</p> <p>1. Queries raised by Clerk with regard to contract. The clerk requested Member s reconsider the working from home expenses for it to be £6 p/w not pro rata due to the Clerk's home is used as the Parish address/storage outside of contracted hours. Members asked for further information from the Clerk to be delivered at next meeting.</p> <p>Clerk requested that Members consider that a letter should be sent to the previous Clerk requesting repayment of over payment of working from home allowance.</p> <p>RESOLVED – a letter to be written and sent requesting payment to the previous Clerk.</p> <p>Finance Committee update</p> <p>Meeting date set for October</p>	<p>9/1/06</p>												
10. Financial Reporting														
	<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <ol style="list-style-type: none"> 1. Bank balance as at 31 May 2023 - £22,088.71 2. To receive and note an update concerning council VAT claim and Concurrent function - ongoing 3. Expenditure to be approved May/June 2023 <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Easy Websites</td> <td style="width: 50%;">Direct Debit</td> <td style="width: 50%;">£27.60 incl VAT</td> </tr> <tr> <td>Intuit</td> <td>Direct Debit</td> <td>£46.80 incl VAT</td> </tr> <tr> <td>Clerk salary for May incl mileage</td> <td></td> <td>£537.17 + £70.20</td> </tr> <tr> <td></td> <td></td> <td>deducted tax to be refunded</td> </tr> </table>	Easy Websites	Direct Debit	£27.60 incl VAT	Intuit	Direct Debit	£46.80 incl VAT	Clerk salary for May incl mileage		£537.17 + £70.20			deducted tax to be refunded	
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	<p>Newlands Nursery £225.00 RVBC – Road closure to be paid by Duck Race</p> <p>RESOLVED – Payments to be made by the Clerk</p> <p>4. Receive update and resolve any matters regarding the Lancashire Environmental Fund Grant.</p> <p>Cllr Rattigan completed and submitted further required information by closing date. Cllr Bolton to liaise with Coronation Garden Volunteer group with regards to the funding and works. Cllr Bolton to liaise with football club regarding the lower section of the playing field.</p> <p>RESOLVED – Cllr Rattigan and Bolton to meeting move project further and report back to Council. Cllr Bolton to meet with WFC representative and</p>	<p>10/3/07</p> <p>10/4/08</p>
11.	Closure and sale of Waddow Hall	
	<p>Discuss and resolve actions to request of support by local resident.</p> <p>Members discussed the closure, it was felt that WPC would not be in position to assist purchase of Waddow Hall.</p> <p>RESOLVED - The Members would be prepared to offer verbal support when appropriate.</p>	11/1/09
12.	King's Award for Voluntary Service	
	<p>To discuss and resolve any nominations for the King's Award for Voluntary Service.</p> <p>The Chair closed session to the public to discuss the King's Award for Voluntary minutes were not recorded.</p> <p>RESOLVED – Clerk to look into the nomination process further</p>	12/1/10
13.	Parish Events 2023	
	<p>To receive updates with regards to 2023 community event</p> <p>1. Fun Day update</p> <p>It was reported that the Fun Day was a success, the Chair thanked all those involved for their work prior, during and after the event.</p>	

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	<p>Income recorded</p> <p>Stalls – £304 Bar – £193</p> <p>Income not raised by the Council</p> <p>Teas and cakes – £102 Friends of St Helens Church Tombola - £219 Friends of Waddington School</p> <p>It was considered that external stalls should not be used again and council should create stalls to save cost. A working party to be formed and Fun Day 2024 planning to start January 2024.</p> <p>RESOLVED – Fun Day to be held 8th June 2024. A working party to be created and a meeting to be organised on 8th December, stalls to be created by the council.</p>	13/1/11
14.	CCTV & Crime in area	
	<p>To consider what measure the council can consider with regard to CCTV and the recent increase in criminal activity in the area.</p> <p>The Clerk reported she had not received information regarding CCTV from the resident who addressed council at the previous meeting. The Clerk was asked to extend an invitation to Stg Kev Day for the July meeting.</p>	
15.	Coronation Gardens	
	<p>To receive updates</p> <p>1. Discuss and resolve how to use the Coronation grant for in Coronation Gardens</p> <p>Cllr Bolton to have a meeting with the volunteer group, Cllr Bolton discussed contacting a family who wished to donate funds to a bench and ask whether they would be willing to give to the fund instead. Additional donation could be received from the Duck Race income.</p>	
16.	Allotments	
	<p>1. Abandoned vehicle Members noted that the vehicle was still there, Clerk was asked to follow up.</p>	

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	<p>2. Plot 8 Both the Clerk and Cllr Melvin had visited the plot, and reported it had been tided after being reported as overgrown. Planting of crops however is minimal. It was noted there were other plots which are possibly not up to the terms and condition. RESOLVED – letter to be sent out to all allotment holders reminding them of the terms and conditions of the agreement. In addition ask existing plot holders to ask whether they would be willing to reduce the plot to a half plot Working party to be created including the Clerk, Cllr Melvin including a representative from the plot holders</p> <p>Members RESOLVED to extend the meeting beyond 2 hour meeting time</p> <p>3. Receive any updates No further updates</p>	<p>16/2/12</p> <p>16/4/13</p>
17.	The Pavilion and Playing Fields	
	<p>1. To receive and note a verbal update re the playing fields boundary fence.</p> <p>2. To discuss and resolve actions to the agreement for grass cutting with Waddington Football Club.</p> <p>Clerk had circulated communications received from WFC representative, Members were asked to consider what agreement could be offered to WFC and it would be discussed and resolved in July meeting. It was noted that any further attendance of meeting with WFC two representatives from the Council.</p> <p>3. To consider and set up Working party to monitor tenants of pavilion</p> <p>RESOLVED – Working party for Playing Field, Pavilion and Playground to include Cllrs Harrison and Coar and representatives from both WFC & WCC. Cllr Harrison and Coar to look at alternative for the removed roundabout.</p>	<p>17/3/14</p>
18.	Partnership Meetings	
	<p>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <p>Cllr Bolton and Cox to attend Parish Liaison Committee</p>	
19.	Waddow Hall / Duke of Edinburgh land issues	

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	To receive and note verbal update from Cllr Whitwell regarding the Duke of Edinburgh students staying at Waddow Hall and the proposed meeting with local farmers/landowners chaired by the NFU. The matter was not discussed with Waddow Hall due to recent events	
20.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting. <ul style="list-style-type: none"> • Clerk was asked to look at the guarantee for the surface at the playground which was done last year however is showing signs of lifting. • Cllr Bolton to plant the tire. • Cllr Bolton gave a verbal update to the Community Orchard Project, Further fund raising maybe required. • Cllr Rattigan to investigate the payment process of LEF grant. 	
21.	Next Meeting dates	
	To consider and approve the following dates: 17.1 Agenda items and Reports for the 10 th July 2023 meeting to be submitted to the Clerk – by midday Monday 3 rd July 2023. 17.2 Next meeting to take place Monday 10 th July 2023, 7.30pm at St Helen’s Church Refectory meeting room.	
	The Chair thanked the Members and closed the meeting at 9.59pm	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at www.waddingtonparishcouncil.org.uk